



## Conditions of Hire – School Swimming Pool

The school swimming pool is a potentially hazardous area and the following rules and procedures **must be observed.**

- 1 No one must enter the pool area alone
- 2 No one under the age of 18 must enter the pool area unless accompanied by an adult
- 3 Adequate supervision in terms of qualified lifeguard personnel must be in attendance throughout the period of hire and all groups using the pool must be accompanied by a person who is competent in basic First Aid. Supervisory staff and lifeguard personnel must be fully conversant with the Standard Operating Procedures and Emergency Action Plan for the swimming pool. Qualifications for lifeguard personnel as outlined below will be accepted as an indication of their competence to carry out the duties of a Pool Lifeguard for programmed group swimming:
  - a) RLSS Pool Lifeguard Bronze Medallion.
  - b) RLSS Bronze Medallion
  - c) ASA/RLSS/ISTC/STA Rescue Test for Teachers and Coaches of Swimming
- 4 The maximum number allowed in the pool at any one time is 40
- 5 Supervision must be maintained at a ratio of no more than 1:20 for persons in the water and there should be no less than 1 qualified lifeguard to 40 bathers
- 6 The hirer when vacating the pool area must lock the pool door
- 7 Outdoor shoes must NOT be worn in the pool area, care should be taken to ensure outdoor shoes are clean before entering the changing rooms
- 8 Swimmers should shower before and after using the pool
- 9 Swimmers must NOT wear jewellery which they may lose in the pool
- 10 No inflatable, ball games or the like are permitted in the pool or area
- 11 NO spectators/parents will be allowed on the side of the pool
- 12 Behaviour of swimmers and spectators must at all times be sensible; No running, jumping, pushing, horseplay, ducking or potentially dangerous activities are allowed
- 13 Swimmers must not behave in any manner which might cause annoyance or offence to other swimmers
- 14 NO food or drink may be taken onto the poolside or in the changing rooms
- 15 The poolside must be tidied up after use.
- 16 All users must comply with all notices

- 17 At the time of booking the swimming pool the hirer shall confirm the maximum number of bathers expected during the period of hire along with the name(s) and address (es) of the qualified lifeguard(s) with details of qualification(s) held and dates qualifications obtained
- 18 The hirer shall be held liable for any damage to school property within the area that occurs during the period of hire
- 19 In case of emergency at least one mobile phone must be available for use to summon help
- 20 A register of all attendees at the class including swimmers, instructors, parents and guardians must be kept for each session. In the event of an evacuation procedure this register would be utilised to ensure everyone has been evacuated safely
- 21 The hirer shall adhere to the following emergency procedures:

In the event of a runny stool (diarrhoea), solid stool, substantial amounts of blood or vomit being introduced into the water the following should be completed:

- The pool must be cleared of people
- A member of the facilities should be informed
- They will make the pool safe and it is their decision of when it is safe to commence swimming

In the event of a member of facilities staff not being on site (Sat/Sun) then the swimming club manager should follow the same procedures, except in this case they should ring the facilities member of staff on duty that day.

The facilities member of staff on duty that day will be displayed on the plant room door.

The contact mobile numbers are as follows:

**Facilities Staff:**

|               |              |
|---------------|--------------|
| Steven Pollin | 07810 863134 |
| Frank Sykes   | 07934 841508 |
| Jake Hunter   | 07534 828421 |
| Alan Hall     | 07736 757729 |

**Security Staff:**

|             |              |
|-------------|--------------|
| Mick Titley | 07901 570493 |
|-------------|--------------|

- 22 Under NO circumstances should visitors attending/watching the swimming clubs enter the Main School Hall area. The hirer will be responsible for any damage caused to this area.